

Proforma for Performance Statement

1. Name and address of the Institution

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
6, Riverside Road & 85, Middle Road, Barrackpore, 24 Parganas (North), Kolkata – 700 120.

e-mail: brsc1@vsnl.net , brsc1953@gmail.com,

website: www.brsnc.org

Phone: (033)-2592-0603, 2594-5270, 2592-8855

1.a) Govt./Pay Packet/Self financing

(Pay Packet)

2. Subjects taught

STREAM	GENERAL COURSE (UG)	HONOURS COURSES (UG)	PG COURSES
Arts	Bengali (Vernacular) Economics Philosophy Hindi (Vernacular) Education Journalism & Mass Communication English Elect. Bengali Political Science Elect. English History Elect. Hindi Film Studies Environmental Studies Physical Education	1. Bengali 2. English 3. Hindi 4. Journalism & Mass Communication 5. Philosophy 6. Political Science 7. History 8. Education 9. Sociology	
Commerce	B.Com (General) with Environmental Studies	Honours in Commerce From 2003-04 Session: 1. Hons. in Accounts & Finance(3A) 2. Hons. in Marketing(3B)	i. Accounts, Finance & Control ii. Marketing Management
Science	Physics Chemistry Mathematics Economics Electronic Sc. Microbiology Computer Sc. Statistics Botany Environmental Studies	1. Physics 2. Chemistry 3. Mathematics 4. Microbiology 5. Computer Sc. 6. Psychology 7. Geography 8. Economics 9. Electronic Sc. 10. Food & Nutrition 11. Zoology	1. Microbiology 2. Computer Sc. 3. Geography 4. Food & Nutrition
Management		1. Bachelor in Business Administration (BBA)	

3. No. of teachers, subject-wise:

Subject	Sanctioned Posts	Teachers in Position as on 31.12.10	Management appointed Full Time	Contract Class basis / Guest/ Part time
	(a)	(b)	(c)	
Bengali	4	4	0	2
English	4	4	0	2*
Hindi	2	1	1	1
Journalism & Mass Communication	2	1	2	1*
Philosophy	2	1	1	1+1*
Political Science	4	3	0	1+2*
History	3	2+1(on lien post)	1	1
Education	3	1	1	2
Sociology	1	1	2	1
Film Studies	1	0	0	1+1*
Physics	5	4	0	1*
Chemistry	5	4+1(Principal)	0	2*
Mathematics	5	3	0	2*
Microbiology	6	5	4	3*
Computer Sc.	4	2	5+1**	4*
Psychology	2	1	2	2
Geography	3	3+1#	2	1*
Economics	4	2+1(on lien post)	1	1
Electronic Sc.	3	1	1	2*
Food & Nutrition	2	1	3+2**	3*
Statistics	1	0	0	2*
Zoology	1	1	1	2
Commerce	6+1#	5	4+1**	1
Physical Education	-	-	-	1*
BBA	0	0	0	13*
Communicative English	0	0	1**	4*
Total	74+1	51+1+2	31+5**	16+43*
**Appointment made on Contractual Full Time Basis by the Governing Body to overcome the disruption of class due to shortage of teaching staff *Appointment made on Contractual Class Basis by the Governing Body to overcome the disruption of class due to shortage of teaching staff				

4. Non-teaching staff and Library staff

Category	Non-teaching Staff	Library Staff
Sanctioned posts	37	1+3
Regular employees	29	1+3
Contractual/	22	04

part time employees		
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5. Student's Profile

(i) No. of Students (Separately for 1st yr UG, 2nd yr UG, 3rd yr UG, PG)

1 st Yr. UG – 1852
2 nd Yr. UG – 1415
3 rd Yr. UG – 1344
1 st Yr. PG – 196[Commerce-80, Com. Sc-31, Microbiology-28, Geographphy-30, Food & Nutrition - 27]
2 nd Yr. PG – 165[Commerce-64, Com.Sc-29, Microbiology-25, Geographphy-23, Food & Nutrition - 24]

as on 24.12.2011

(ii) Marks obtained by 1st yr students in HS Exam (may be, highest and the lowest)

Name of Subjects	Highest Marks (%)	Lowest Marks (%)	Remarks
Undergraduate Courses:			
Bengali (Honours)	79.6	52.4 (Unreserved) 42.8 (Reserved)	
English (Honours)	88.8	57.4	
Hindi (Honours)	81.4	57.6	
Political Sc. (Honours)	78.8	52.8 (Unreserved) 47.6(Reserved)	
History (Honours)	82.4	54.0	
Philosophy (Honours)	81.2	50.0	
Education (Honours)	69	55.8	
Journalism & Mass Communication (Honours)	69.2	54.8	
Sociology (Honours)	86.0	49.8 (Reserved)	
Physics (Honours)	93.6	61.6 (Unreserved) 53.16 (Reserved)	
Chemistry (Honours)	87.3	64.83	
Mathematics (Honours)	91.0	62.4(Unreserved) 56.4 (Reserved)	
Geography (Honours)	91.6	76.8 (Unreserved) 60.2 (Reserved)	
Microbiology (Honours)	90.3	67.8	
Computer Sc. (Honours)	79.3	61.0 (Unreserved) 60.3 (Reserved)	
Electronic Sc. (Honours)	84.67	59.5	
Economics (Honours)	70.2	49.8 (Reserved)	
Psychology (Honours)	86.2	58.0	
Food & Nutrition (Honours)	82.33	67.2 (Unreserved) 52.0 (Reserved)	
Zoology (Honours)	92.2	50.0 (Unreserved) 45.5 (Reserved)	

Name of Subjects	Highest Marks (%)	Lowest Marks (%)	Remarks
Accounts & Finance (Honours)	90.6	55.0	
Marketing (Honours)	87.4	50.0	
B.A. (GEN.)	72.5	39.25 (Reserved)	
B.SC (GEN)	70.75	59.25 (Unreserved)	
B.COM (GEN)	82.75	33.3 (Reserved)	

Post Graduate Courses			
Micro-Biology	78.8	59.78 (Unreserved) 52.76 (Reserved)	
Computer Science	74.00	51.9 (Unreserved) 47.36 (Reserved)	
Commerce (Finance)	66.88	43.88	
Commerce (Marketing)	64.25	45.3	
Geography	62.63	54.25 (Reserved)	
Food & Nutrition	68.50	60.0	

(iii) Economic / Social backgrounds of students [family income, if belonging to BPL families, minority community (linguistic/religious) SC/ST etc. –overall information]

	Total No. of Students	BPL Families (%)	Minority Community [Linguistic] (%)	Minority Community [Religious] (%)	SC (%)	ST (%)
1 st Year	1852	6.58	19.45	5.65	13.65	1.50
2 nd Year	1415	8.09	21.65	4.00	12.67	1.37
3 rd Year	1344	9.60	22.11	3.80	10.64	1.36
4 th Year	196	-	8.48	5.03	13.75	0.51
5 th Year	165	3.70	5.81	2.89	5.56	1.23

(iv) % of first generation students

	Total No. of Students	% of 1 st Generation Student
1 st Year	1852	2.09
2 nd Year	1415	1.07
3 rd Year	1344	2.16
4 th Year	196	-
5 th Year	165	-

(v) % of girls students

	Total No. of Students	% of Girl Student
1 st Year	1852	52.89
2 nd Year	1415	59.16
3 rd Year	1344	64.96
4 th Year	196	62.76
5 th Year	165	63.58

6. University Examination Results (for last 3 years)

Year	% of Successful Candidates	No. of Students placed in 1 st Class
2011	100 (approx.)	251(U.G.) + 125 (P. G.)

- (a) % of successful candidates
 (b) No. of students who were placed in First Class.

2010	100 (approx.)	131 (U.G.) + 70 (P.G.)
2009	100 (approx.)	121 (U.G.) + 78 (P.G.)

7. Library facilities

- (a) No. of Books, Journals

No. of Books 38394 (as on 31.12.2011)

No. of Journals 49 & e-journals – 10+2100 (N-LIST)

- (b) What % of Books & Journals have so far been catalogued

% of Books Catalogued – 100%

% of Journals Catalogued – 100%

- (c) Whether computerized or not

Yes,

(UG + PG) text & reference Books – 38394 in Computer Catalogue

- (d) Accessibility of Students

Open Access System in both the campuses.

- (e) How many times students borrowed books in last 12 months (month wise)

Issue of Books (Month wise)	85, Middle Rd. Campus of the College	6, Riverside Rd. Campus of the College	Total
January 11	957	985	1942
February 11	895	973	1868
March 11	1168	1221	2389
April 11	730	240	970
May 11	734	123	857
June 11	212	222	434
July 11	81	183	264
August 11	325	701	1026
September 11	1812	1919	3731
October 11	154	186	340
November 11	1644	1505	3149
December 11	1150	1756	2906
Total	9862	10014	19876

- (f) Internet Facility

Internet Facility for the Students, Teachers and Non-teaching staff. Nodes are available in all the departments, the libraries of two campuses, teachers' room and office with **Eleven Broad band Connections of BSNL.**[110 nodes]

8. Laboratory facilities (separately for Physics, Chemistry, Bio-Science)

Subject	Availability of space (in Sq. Mtr.)	Adequate / Inadequate	Condition of instruments	Whether facilities for conducting all the experiments prescribed in the syllabus exist or not
Physics (UG, H+G)	Lab Room No. 321:12mX7.5m Lab Room No:320: 6mX17.5m Lab: Room No.319: 6mX7.5m Lab Room No:318: 6mX7.5m Dark Room No.317 : 3mx7.5m	Adequate	Satisfactory	Exist, purchase of new instruments is in process
Chemistry (UG, H+G)	Lab Room No. 233 : 6mX3m (Physical) Lab Room No. 235 : 6mX12m (Gen) Balance Room No. 236 : 6mX3m	inadequate	Satisfactory	Exist, purchase of new instruments is in process

	Lab Room No. 237: 6mX9m (Hons.) Lab Room No. 238 :6mX3m (R&D) 6mX6m (Hons.)			
Microbiology (PG, UG, H+G)	Lab : Room No.124: 6mX7.5m (R&D) & Project Lab: Room No. 125: 6mX7.5m (R&D) & Project Lab: Room No. 126: 6mX7.5m (R&D) & Project, Lab: Room No. 128: 6mX7.5m (PG); Lab: Room No.129: 6mX7.5m (PG) Lab : Room No.130: 6mX7.5m (PG) Lab : Room No.131: 6mX7.5m (Instrumental) Lab: Room No.227 : 9mX7.5m (UG) Lab: Room No.228 : 6mX7.5m (UG)	Adequate	Satisfactory	Exist, purchase of new instruments is in process
Computer Sc. (PG, UG, H+G)	Software Lab. Room No. 107 : 9mX7.5m(PG) Software Lab. Room No.115 : 6mX7.5m(PG) Software Lab. Room No. 116 : 6mX7.5m(UG) Software Lab. Room No. 117: 3mX7.5m(R&D) Hardware Lab. Room No. 118: 9mX7.5m(UG)	Inadequate	Satisfactory	Exist, purchase of new instruments is in process
Geography (UG, H+G)	Lab Room No. 307A : 5mX9m (UG) Lab Room No. 307B : 10mX3m (GIS) (UG+PG) Lab Room No. 307C: 6mX6m (UG) Lab Room No. 307D : 6mX6m (PG) Lab Room No. 305:7.5m.X6 m (PG) Lab Room No. 304:7.5m.X6 m (PG)	Inadequate	Satisfactory	Exist, purchase of new instruments is in process
Electronics (UG)	Lab Room No. 211: 6mX7.5m Lab Room No. 212 : 6mX7.5m			
Zoology (UG, H)	Lab Room No. 224: 9mX7.5m Lab Room No. 223 : 6mX7.5m Lab Room No. 222 : 6mX7.5m	Inadequate	Satisfactory	Exist, purchase of new instruments is in process
Psychology (UG, H)	Lab Room No. 322 : 3mX7.5m Lab Room No. 323: 6mX7.5m	Adequate	Satisfactory	Exist, purchase of new instruments is in process

	Lab Room No. 324 : 6mX7.5m 5.5mX7.5m Lab Room No. 242 : 5.5mX7.5m			
Food & Nutrition (UG, H)	Lab Room No. 309: 6mX7.5m (Instrumental, PG) Lab Room No. 310: 6mX7.5m (PG) Lab Room No. 311: 6mX7.5m (UG) Lab Room No. 312 : 6mX7.5m (UG) Lab RoomNo.328: 4.5mX7.5m (PG)	Inadequate	Satisfactory	Exist, purchase of new instruments is in process
Journalism & Mass Communication (UG, H+G)	Lab Room No. 104 : 6mX7m	Inadequate	Not yet up to satisfaction	Exist, purchase of new instruments is in process
Film Studies (UG, G)	Lab cum Class Room No. 104 : 6mx7m	Adequate	Satisfactory	Exist, purchase of new instruments is in process
Commerce (PG, UG, H+G)	Lab Room No. 125 : 6.25mX8.9m (Computer Lab)	inadequate	Satisfactory	Exist, purchase of new instruments is in process
Mathematics (UG)	Lab. - Room 207 : 6Mx7.5m	adequate	Satisfactory	Exist, purchase of new instruments is in process
Language Lab.	Lab Room No. 134B: 6mX7.5m at 85, Middle Road campus. Lab Room No. 122: 4.5mX7.5m at 6, Riverside Road campus.			
Botany (UG, G)	Lab Room No. 243 : 10mX7.5m (UG)	inadequate	Satisfactory	Exist, purchase of new instruments is in process

9. Infrastructural facilities

(a) Building

Campus I – 85, Middle Road, Barrackpore, 24 Parganas (North), Kol – 700120. (Ph: - 2592-0603)

Block 'A': 30,000 Sq. Ft. (Three Storied)

Block 'B': 24,500 Sq. Ft. (Three Storied)

Block 'C': 12,000 Sq. Ft. (Two Storied)

Block 'D': 8,000 Sq. Ft. (Two Storied)

Block 'E': 6,000 Sq. Ft. (Two Storied)

Others: 2,500 Sq. Ft.

Total: 83,000 Sq. Ft.[approx]

Located at Campus I: Administrative Office, Department of Science, Central Library, Health Centre, Auditorium and gymnasium.

Campus II – 6, Riverside Road, Barrackpore, 24 Parganas (North), Kol – 700120. (Ph: - 2592-8855)

Block 'A': 28,000 Sq. Ft. (Two Storied)

Block 'B': 11000 Sq. Ft. (Two Storied)

Block 'C': 3,000 Sq. Ft. (Two Storied)

Block 'D': 11000 Sq. Ft. (Two Storied)

Block 'E': 7,000 Sq. Ft. (Two Storied)

Total: 60,000 Sq. Ft. [approx.]

Located at Campus II: Department of Arts, Social Science, Commerce, Business Administration, Play Ground, and Basketball Court, Well maintained beautiful inside Garden, N.C.C. Parade Ground, Auditorium and Library for Arts Department.

Garden-15000 Sq. Ft. [approx.]

Total Campus I + Campus II = 1,43,000 Sq. Ft.

Hostel

Women's Hostel: 7/A, Shyamashreepally East, Barasat Road, Nonachandanpukur, Barrackpore, 24 Parganas (North)

Ground Floor (completed): 3000 Sq. Ft.

1st Floor (completed): 3000 Sq. Ft.

2nd Floor (completed) : 3000 Sq. Ft.

Boys' Hostel: A land of 12 cottas (aprox.) has been purchased at Mouza-Jaffarpur, Mohanpur Gram Panchayat, PS – Titagarh, Barrackpore, 24 Pgs (N) for the construction of Boys' Hostel. The building plan of Boys' Hostel has been submitted to BCW Department, Govt. of West Bengal.

75 m. X 90 m. (approx.), at 6, Riverside Road Campus.

16 point Multi-Gymnasium, at 85, Middle Rd. Campus, Size 6m. X12m.

(b) Playground

(c) Gymnasium

(d) Common Rooms (for boys & girls)

85, Middle Road Campus.

Boys': 6.5 m. X 6.5 m.,

Girls': 3.5 m. X 5 m.

6, Riverside Road Campus.

Boys': 11.5 m. X 6.5 m.,

Girls': 7.5 m. X 6.5 m.

(e) Facilities for indoor games

Table Tennis - 02, Chess Board – 10, Carrom Board – 10

(f) College auditorium

One moderate size Auditorium at present. Seminars, Workshops are organized into big Halls in two campuses.

(Adequacy state of maintenance, well equipped or not, cleanliness, extent of use by students etc)

(g) Governance – No. of meetings (GB) (per year) during last 3 years

Academic Year	No. of G.B. Meetings were held
2011-12 (up to 31.12.11)	05(five)
2010-11	13(thirteen)
2009-10	08(eight)

10. Financial management

(a) Up to which year accounts are kept ready for audit.

(a) Internal Audit process is Up-to-date i.e. September 2011.

(b) Up to which year accounts have been audited.

(b) Statutory Audit up to 2010 - 11 has been completed.
(Relevant portion of the copy enclosed)

(c) Grants received from State Govt., UGC, MP/MLA, other sources (separately) for five years:

	2010-11	2009-10	2008-09	2006-07	2005-06
State Govt.	45549118.00	34006428.00	17123418.00	13725911.00	15780976.00
UGC	8521092.00	3261632.00	214692.00	934603.00	1343030.00
MP/MLA/State(Thalassaemia)#	290000.00#	400000.00	*2300000.00	500000.00	0.00
State Scholar ship	649900.00	253650.00	173600.00	93870.00	77640.00
Central Scholar ship	15000.00	8400.00	42150.00	121705.00	92000.00
UGC Sports Grant	425000.00	0.00	0.00	2865.00	0.00
Total	55450110.00	37930110.00	19853860.00	15378954.00	17293646.00
*Grant for Thalassaemia Eradication Centre					

(d) Utilization certificate submitted against above mentioned grants

Yes, all Utilization Certificates have been submitted to the concerned authorities against above mentioned grants.

(e) Annual collection from students and patrons, if any

(e) Annual Collection: Financial Year 2010-2011

From Students:

From Patrons: N.A

Sl No.	COLLECTION HEAD	AMOUNT (U.G.) (Rs.)	AMOUNT (P.G.) (Rs.)
1	TUITION FEES	4829315	3117000
2	ADMISSION FEES	613700	232100
3	BUILDING FEES	500700	35000
4	COLLEGE EXAM.	375535	322693
5	DEVELOPMENT FEES	801120	56000
6	ELECTRIC & MAINTENANCE	1654850	120784
7	IDENTITY CARD	101390	7010
8	INTERNET SURFING CHARGES	250400	17500
9	LABORATORY FEES	2633350	1373600
10	LIBRARY FEES	628967	81973
11	SESSION FEES	501000	35000
12	SPORT ACTIVITIES	288806	20100
13	STUDENT WELFARE AND SUPPORT FEES	676350	47250
14	SYSTEM DEVELOPMENT FEES	5818800	1242500
15	TRANSFER FEES	16000	2300
16	MISC. INCOME	743851	94800
	TOTAL	20434134	6805610

11. Teaching facilities

(i) If attendance register of teachers is properly maintained

(i) Yes, properly maintained for more than twenty years.

(ii) College Examinations (HY/Wkly etc.)

(ii) As per rule of WBSU for 1st year, 2nd year & CU for 3rd year.

(iii) Whether the syllabus is completely covered.

- Covered in Part I Examination (1+1+1 system) for all subjects of Science, Arts & Commerce (Hons. & Gen.).
- Mostly Covered in Part II Examination (1+1+1 system) for all subjects of Science (Lab. Base) & Commerce (Hons. & Gen.).
- Coverage of syllabus in Part III Examination (1+1+1 system) for Science (Non-lab. Base) & Arts are not satisfactory due to shortage of study time.

(iv) If tutorial/remedial coaching are provided during any period of an academic year

(iv) Yes, tutorial and remedial coaching are provided during slack session (February – May of an academic year).

(v) No. of classes taken (per teacher per department [Hons. & general] during the last 3 years.

Number of working

In 2010-11 session ----- 250 days.
In 2009-10 session ----- 248 days.
In 2008-09 session ----- 252days.
In 2007-08 session ----- 255 days.

Number of teaching days:-

In 2010-11 session ----- 201 days.
In 2009-10 session ----- 187 days.
In 2008-09 session ----- 192days.
In 2007-08 session ----- 207 days.

Class held : Class allotted = 38264: 43361; 88.23% (2010-11)

Class held : Class allotted = 39941: 45604; 87.58% (2009-10)

Class held : Class allotted = 37,977: 41,899; 90.64% (2008-09)

Class held : Class allotted = 25864 : 29686; 87.12% (2007-08)

(vi) Whether teachers remain available for consultation with students outside normal class hours

(vi) Yes, Counselling classes are provided to the students outside normal class for consultation. Moreover, most of the teachers are staying at least five hours in the normal college days.

12. Students' affairs

(a) Attendance

(a) Good.

(b) Discipline

(b) It is measured in the following parameters

1) Attendance in class	1 st Yr. & 2 nd Yr. –Satisfactory 3 rd Yr. – Not up to the mark
2) Attendance in Examination	Satisfactory
3) Maintenance of the college campus	Excellent
4) Use of Identity Card	Satisfactory
5) Behavior in the class room and laboratories	Satisfactory
6) Regularity in payment of fees	Satisfactory
7) Students' Union Election	Satisfactory

(c) Grievance Redressal Mechanism

(c) A Grievance Redressal Cell exists in the college. Complaint & Suggestion Boxes are displayed on important places of the college and students are asked to put their grievances in writing in the box. The Boxes are opened at regular interval of time and the members of the Grievance Redressal Cell discuss on the matters and resolve.

(d) Activities of Students' Union

- Participation in cultural activities of the College.
- Participation in Sports and Games.
- Organisation of Annual Sports, 'Nabin Baran', Saraswati Puja, Annual Social etc. in the College.
- Participation in the decision of Students' Aid Fund for general students.
- Participation in the distribution of the Students' Medical Aid and Means Fund
- To interaction with the College Authorities on the general problems of the students.
- Giving donations for different development activities e.g. purchase of Library Books, purchase of fans etc. of the College.
- Participatory role in policy making and assistance in Admission process of students in the College
- Participatory role in policy making in Library Management, Canteen Management etc.
- Participation in College Magazine publication.
- Participation in Students' Union Election.

(e) Participation in extra curricular activities, sports, cultural programmes

Students participate in large number in extra curricular activities, sports, cultural programmes, e.g., Sugnik - cultural festival, Non- Govt. Sports Meet, University Meet (both WBSU& CU),

13. Outreach Activities

(a) Social Service

- NSS Activities – Community Services in association with (i) Barrackpore Avenue Women's Cultural & Social Welfare Association, (ii) Barrackpore Municipality; (iii) Blood Donation Camp on 25th Nov, 2011;
- Earn & Learn activity by the students in library setting and cleaning of the College;
- Health Awareness Programme on. 09th & 13th September, 2011.
- World Anti AIDS / HIV Awareness Programme on 1st Dec 2011
- Coaching for School Service Commission Examination is giving by the College to the local candidates at a moderate cost along with free coaching of the SC/ ST/ OBC and minorities.
- A Thalassaemia Detection Centre has been set up in association with Department of Health and Family Welfare, Govt. of West Bengal, in our College to detect Thalassaemia of the local people with the help of HPLC Machine.
- Computer course for the financially backward students;
- Centre for Thalassaemia Eradication organised awareness programme in Ward no 04, Barrackpore Book Fair, Palta Book Fair; Bijoygarh College, Kolkata.

(b) College/Class Journals, Wall Magazines

(b) Department of Commerce is publishing a Peer reviewed Journal '**Journal of Business And Economic Issues**' ISSN no 0974-9144 biannually.

College Annual Magazine published in January – February of every year. One part contents the general writings of Teachers, Students & Non-teaching Staff and the second part contents the research articles by the teachers and the ex-students of the college.

'**BATAYAN**' - A half-yearly magazine published by the department of Journalism and Mass Communication.

Wall Magazines published by most of the Departments [e.g. Political Science, Hindi, Commerce, History, Psychology, Physics, Bengali, Microbiology, Zoology, etc.

(c) Inter Departmental Programmes

- Seminars are being conducted for different departmental students:
- Celebration of "**Ekushe**" on 21st Feb 2011.
- Cultural programmes & competition are organized by the college with the participation of different departments.
- Annual Games & Sports competition is organized by the Students' Union on 18-19 November, 2011.
- Cultural competition "**SAGNIK**" is 26th November to 3rd December 2011 organized by the Students' Union.
- Inter Departmental Football & Cricket Tournament.
- Career Fair from 15th to 17th December 2011.
- 10th Annual **Re-Union** of Students and Staff on 4th Dec 2011.

14. Teaching Performance

(a) Academic: Teaching Performance:

i. College has a unique mechanism for ensuring the **performance of teachers** on daily basis for routine undergraduate class work and examination duties for both college (UG & PG) and university. It was appreciated by the NAAC Peer Team. For detail see **Annexure IV**.

ii. Tutor Ward System: Tutor Ward interacting group has been formed in different departments and teachers of some departments are taking keen interest for the improvement of the students on the basis of tutor-ward interacting group.

iii. Research Work: A Research Monitoring Cell exists in the college. A large numbers of teachers are engaged in MRP.

iv. Remedial Coaching Classes: Remedial classes for educationally backward students are undertaken by different departments of the college and partly funded by UGC.

v. Counselling Classes: Faculty Members are also available to students for consultation and advice on personal & social problems. There are cubicles in the library for academic counselling. Students can have their specific academic problems stored out with the help of their respective teachers. This offer remains open for Part I & II Examinees after the test examination is over.

- vi. **Additional Classes:** For educationally advanced students.
- vii. **Departmental Library Management.**
- viii. **Guidance for professional examination:** Like SSC, NET/GATE etc.
- ix. a) **Organizing National Seminar. Two**
 b) **Organizing Departmental Seminar. Fifteen;**
- x. **Framing of Syllabus for PG Courses:** Faculty members of Commerce, Microbiology, Physics, Computer Science, Geography, Food & Nutrition, Mathematics and Statistics are involved in PG classes.
- xi. **Taking PG Classes:** In addition to the above departments (stated in x), faculty members of Education, English, Commerce, Sociology, Psychology, Pol. Science are taking PG classes at universities like CU, KU etc.

(b) Administrative: Beside the regular academic performance, the faculty members are also engaged in different administrative jobs as member(s) in the following different sub committees:

Governing Body, Finance Sub-Committee, Building Sub-Committee (UGC), Academic Sub-Committee, Grievance Redressal Cell, Backward Class Welfare Sub-Committee, Internal Quality Assurance Cell, NSS, Seminar Sub-Committee (UGC), Admission Sub-Committee, Building Sub-Committee (General), Accounts Sub-Committee, BRSC Centre for Career Development, Counselling Cell – Academic, Counselling Cell – Personal, Health Sub Committee, Beautification Sub Committee, Office & Establishment Sub Committee, Examination Sub Committee, Routine Sub Committee, Publication Sub Committee, Research Sub Committee, Sports Sub Committee, Student Progression & Placement Cell, Library Sub Committee, Debate Club, Cultural Sub Committee, Hostel Sub Committee, Purchase Sub-Committee (Central), Purchase Sub-Committee (Departmental).

15. Requirement of the College:

The college is a multi-faculty (Arts, Science, Commerce and Management) institution. It has completed its accreditation and re- accreditation process by NAAC. It has extended activities in opening of P.G. Courses on Autonomous Basis. It has a Career Development Cell functioning since 2004. The college has taken serious initiative for access and equity.

- The girl student strength is 2801 (54.6%).
- The no. of students increased to 12% in last five years.
- The no. of students in backward class is 11.5 % (S.C.+S.T.+O.B.C.-Non creamy)
- The no. of students having family income less than Rs.1500/- is equal to 6.42%
- The no. of Minority students is 15.5%.

College has planned to give sufficient importance for access and equity during the XIth Plan Period. College is already initiated the Remedial Class for economically and socially backward students. The student strength in this category is quite high as shown above. So financial assistance for Remedial Coaching for S.C., S.T., O.B.C.-Non creamy students will be impetus to run the courses/classes. College runs its P.G. Departments with some S.C., S.T., O.B.C students. They may be encouraged in teaching and research after completion of SET/NET. College is ready to organize SET/NET Coaching if the financial assistance in this regard is sanctioned.

Description	Amount	Remarks
Capacity Building for Botany Dept., Zoology Hons. (Practical Room), Geography, Microbiology, Bengali, English, Food & Nutrition, Psychology (Books & Journals, Equipments, Furniture)		
a) Construction of Classroom & Laboratory –		*The

40,00,000/- (Share of the Proposed Construction will be borne by the College & UGC) b) Equipment -20,00,000/- c) Books & Journals. -10,00000/- d) Furniture -200000/-	72,00,000/-	construction will be of 2 nd floor of Block B at 6, Riverside Road Campus
Development of Laboratories of PG Department of Food & Nutrition, Psychology & Geography	13,00,000/-	
Boys' Hostel	90,00,000/-	As per proposal of the Executive Engineer PW(CB) Dte.
Instrument Maintenance Grant (~10% of Equipments cost)	20,00,000/-	
TOTAL	1,95,00000/-	

16. Any Other information from the institution (if any):

College participated in Re-accreditation process as the first College in the state in the new accreditation procedure effective from 1st April 2007, during 13th & 14th March 2009. College secured 2.83 (B) in the four point scale.

Brief Report of the Peer Team on Institutional Re-accreditation is given below:

Highlights of the NAAC Peer Team Report:

1. Courses in emerging thrust areas and inter-disciplinary in nature are offered.
2. Add-on courses offered.
3. Experimental and participatory learning is practiced.
4. Use of modern teaching aids.
5. Establishing and operating the centre for Thalassaemia Eradication.
6. Granting research projects to teachers out of the institution's fund.
7. Optimum utilization of physical facilities.
8. Has developed a system of rainwater harvesting.
9. Teachers' Council and Alumni Association have instituted Scholarships.
10. Financial assistance given to students facing accidents and emergencies.
11. Management encourages feedback from different sources and acts upon the same.
12. Participatory management is in vogue.

Benchmarking, the best practices of the College:

- Peer Review of the Departments (Intra-College)
- Students Feedback
- Extension of Learning Resources Facilities
- Parent-Teacher Association
- Academic Counseling
- Students Medical & Means Aid
- Earn and Learn Programme
- Performance Appraisal of Teachers
- Research & Monitoring Cell
- Placement Cell
- Career & Job Fair

(Please See Annexure for details)

(Dr. Ajoy Kr. Mukherjee)
Principal
Barrackpore Rastraguru Surendranath College